



**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
COUNCILLORS' BULLETIN – ISSUE DATE 2ND
APRIL 2003**

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IMPORTANT INFORMATION FOR COUNCILLORS

		<u>COMMITTEE MEETINGS</u>			
FROM 7TH – 11TH APRIL 2003					
THURSDAY 10TH APRIL 2003		AT 10 AM		COUNCIL CHAMBER	
		CABINET			
		(Contact Officer Susan May)			

Traffic Orders made by Cambridgeshire County Council

Name of Order	Details	Order made	Advert in local Press	Order in force
Sawston:	<p>Removal of Restricted Roads status of A1301 from a point 116 metres north west of its junction with Cambridge Road in a south east direction for 301 metres, and of Cambridge Road from its junction with the A1301 eastwards for 135 metres.</p> <p>A person wishing to question the validity of the Order or any of its provisions on the grounds that it is not within the powers conferred by the Road Traffic Regulations Act 1984 as amended, or that any instrument made under that Act has not been complied with, must apply to the High Court before 17th April 2003.</p>	6 March 2003	13 March 2003	14 March 2003
Waterbeach:	<p>Subject to Article 4 of the Order, no person shall cause a vehicle to wait in on the northern side of Station Road from a point 89 metres NW of its junction with Lode Avenue north west for 30 metres, or on the western side of Lode Avenue from a point 20 metres NE of its junction with Station Road north for 35 metres.</p> <p>A person wishing to question the validity of the Order or any of its provisions on the grounds that it is not within the powers conferred by the Road Traffic Regulations Act 1984 as amended, or that any instrument made under that Act has not been complied with, must apply to the High Court before 28th April 2003.</p>	17 March 2003	27 March 2003	31 March 2003

Training Courses

Name of Course	Description	Date and Venue
Partnerships – Making a Real Difference	An East of England Local Government Conference course to provide an opportunity for people to think about their effectiveness in partnership working. The aim is to consider principles of effective partnership governance and performance management. The conference will consider how these principles can be put into practice. Speakers from partnerships in the region will share their experiences in setting up and running partnerships. The conference will also introduce the Audit Commission's Wheel Model for Partnership working.	Thursday 15 th May 2003 at the Bedford Lodge Hotel, Newmarket.

If you are interested in the above course please contact Patrick Adams on (01223) 443408 or patrick.adams@scams.gov.uk

Minutes of Fen Drayton/St Ives Quarries Restoration and After Use Forum

The notes of the Fen Drayton/St Ives Quarries Restoration Meeting held on 25th September 2002 are available in the Library.

Chairperson and Members Sought for New Radioactive Waste Task Force

A news release from DEFRA, dated 26th March 2003, has been sent to this Council stating that adverts had been placed in the national press for a Chairperson and Members to serve on a new Committee on Radioactive Waste Management. This will review the options for safely managing radioactive waste and recommend a strategy to the Government. It will involve the public and stakeholder groups across the UK, to ensure that its strategy is sound, can win public confidence, and can be implemented.

Further information can be obtained from DEFRA's recruitment consultants kmc international at PO Box 2095, Maidenhead, Berkshire SL6 9WF, 0870 011 3213. Alternatively details can be obtained on their web site: www.kmcinternational.co.uk

The reference 552/14 should be quoted in all cases.

Travellers Test Case: Request for Financial Contributions from Mid Beds District Council

A letter has been received from Bedfordshire District Council requesting financial contributions from local authorities towards the cost of a judicial review regarding Mid Bedfordshire District Council's offer of accommodation to homeless Travellers.

The letter explains that the judicial review is being pursued in respect of homelessness as the applicants claim that they were not offered suitable accommodation. It concludes that the cost of the work, carried out and committed to (but excluding officer time) is £443,000.

Any questions or requests for further information should be directed to Simon Redmore on 01525 842255 or e-mail: simon.redmore@midbeds.gov.uk

Protocols for Restrictions on Public Rights of Way in the Event of an Outbreak of Foot and Mouth

A letter has been received from DEFRA inviting views on Government guidance on which restrictions on public access to the countryside should be imposed in any future outbreak of Foot and Mouth Disease. This protocol will be reviewed on a regular basis.

This protocol can be viewed on the DEFRA web site:

<http://www.defra.gov.uk/wildlife-countryside/cl/index.htm>

A copy is available in the Library.

The closing date for responses is 23rd July 2003, which should be sent to:

Lyndy Beyer,
Rights of Way Branch
Countryside (Landscape and Recreation) Division
Zone 1/02 Temple Quay house
2 The Square, Temple Quay
Bristol
BS1 6EB
Tel: (0117) 372 6274
Fax: (0117) 372 8587

e-mail: rights.ofway@defra.gsi.gov.uk

Suggestions for Future Scrutiny Committee Agenda

Dear Councillor

The main roles of the Scrutiny Committee are to: -

- (a) **Scrutinise the performance of the Executive in providing efficient services and achieving Council objectives and annual priorities.**
- (b) **Manage the programme of Best Value Reviews agreed by Council in the Best Value Performance Plan.**
- (c) **Undertake scrutiny or performance review of services where a clear need is indicated and make recommendations to the Cabinet.**

Within this remit it is extremely important that the Scrutiny Committee agenda is member led. Therefore I invite all non-executives councillors to identify issues, which they think Scrutiny Committee might consider. The Vice-Chairman and I will try to include these items on the future committees programme.

This request will be made to Members every month on the Councillors' Bulletin.

Please add your suggestions below. You may like to allocate a score of 0 to 5 (5 being the highest priority) against your different suggestions.

Cllr Sebastian Kindersley (Chairman of Scrutiny Committee)

Councillor's Name

#	Possible Agenda items	Score of 5 is high
1		
2		
3		
4		
5		

Please return the completed form, by internal post or e-mail, to Ian Salter (Performance Improvement Officer) who will analyse the results for me.

ARTS NETWORK 10 MEETING
Thursday 23rd January
Comberton Village College, 12 noon – 2pm

Present:	Andy O’Hanlon	South Cambridgeshire District Council
	Stephanie Hogger	South Cambridgeshire District Council
	Jane Wilson	Wysing Arts
	Julia Tozer	Kettles Yard
	Robert Sanderson	
	Pat Piggott	Bassingbourn Village College
	Barbara Isherwood	Bassingbourn Village College
	Rhys Wilson	Bassingbourn Village College
	Geoff Redhead	Cottenham Village College
	David Crawford	Sawston Village College
	Trish Sheil	Cambridge Film Consortium
	Maggie Craig	
	Lorraine von Gehlen	Cross Border Arts
	April Martin	Swavesey patch
	Paul Russ	Cambs Dance
	Roberta Hamond	Cambridge Arts Theatre
	Diana Cook	Comberton Village College
	Carrie Carruthers	Junction/CDC
	Kate Lawrance	Arts in Cambs on Tour
	Paul Belbin	Melbourn Village College

Apologies:	Gillian Perkins	Cambridge Music Festival
	Fred Peeling	Bottisham Village College
	Steph Franklin Chandler	Impington Village College
	Peter Smith	Swavesey Village College
	Jane Gaskell	Cambridge Open Studios
	Sue Albrow	Linton Village College
	Colin Thomas	Linton Village College

	AGENDA ITEM	<u>ACTION</u>
1.	<p><u>Matters arising from the previous meeting’s minutes</u></p> <p>The correct full name for [act] is Arts in Cambs on Tour not Arts in Cambridgeshire in Tour.</p> <p>Angela Crowe, the Sports Project Officer at SCDC, has moved on to become the Sports Development Officer at Wyre Borough Council. Jane Lampshire is now the contact for the Easter brochure, Spring Into Action. Her contact number is 01223 724149.</p> <p>The questions regarding the County Youth Dance Initiative (CYDI) addressed to Cambs Dance Development Worker, Diccon Hogger at the previous meeting have been addressed. CYDI aims to initiate an ongoing sustained programme of dance activity and offer participants the opportunity to audition for the County Youth Dance Company.</p>	
2.	<p><u>Village College Update</u></p> <p>Bassingbourn Village College A small audience enjoyed Stick Granny on the Roofrack (an [act] promotion) in November. It is aimed to schedule another [act] performance in late Spring/Summer. Impington Village College are collaborating with Company of Angels to create and</p>	

tour a performance based on Mussorsky's Pictures at an Exhibition. This will be performed at Bassingbourn on Friday 18 July with an aim to encouraging more students to become involved in dance and drama.
Students worked with the local amateur theatre group towards a successful community/college production of Oliver.
The new performing arts/music suite is formally opening with a ceremony after half term. AN10 members were invited for a guided tour at the next meeting.

PP/BI/RW

Cottenham Village College

300 people came to see Laurie Holloway and Kenny Lynch in concert last October and the children's theatre performance of East o'the Sun, West o'the Moon by Multi Story in Willingham was also successful.

Cottenham and Impington Village Colleges worked together to present Bimba Dance Theatre and the National Dance Company of Jamaica (an [act] promotion) in November.

Events coming up include the second Textiles In Focus weekend on 24/25 Feb with workshops on a variety of textile arts, Tutti Frutti's production of The Princess and the Pea at Cottenham Primary School on 8 February (in association with Junction/CDC) and the college production of Gypsy.

Sawston Village College

Building has started on the new Studio Theatre. It is estimated to take 47 weeks to complete and the formal opening is planned for January 2004.

The consultancy on the feasibility of re opening the cinema in Sawston Youth Centre has also begun.

Future events include Motionhouse Dance Theatre's Volatile (an [act] promotion) which has already sold out. Cambridge Film Consortium are running the adult animation weekend which was postponed from last year after lack of bookings and now has been over subscribed. The Youth Theatre is working towards a performance of Me and My Girl and there is an East Anglian Film Archive screening on 8 February.

The provisional date set for the next Drive In Movie in July 4.

Swavesey Village College

Over Conference and Community Centre presented Stick Granny on the Roofrack (an [act] promotion) unfortunately clashing with the RADSOC pantomime. RADSOC are looking for a new venue for next year's pantomime.

April's news included the success of the October half term dance workshop. The next workshop will be held this Feb half term and the theme will be Aliens and Little Green Men. The G.C.S.E. class at Cottenham now includes a student who travels from Melbourn. The G.C.S.E. Set Study Day on 15 December and organised by Cambs Dance was very successful.

Comberton Village College

The college was thanked for hosting the meeting.

The new 550 seat performing arts space with attached dance studio will be opening in May/June with a performance of West Side Story. For more information about using the space for events, contact Diana Cook on 01223 264721. A strategy for the use of the new space is being created in consultation with the Junction.

80 people came to Bimba Dance Theatre (an [act] promotion) in November.

Events coming up include the Impington Village College collaboration with Company of Angels which will visit Comberton in July and the start of a Comberton-based Positive Action group in February.

Melbourn Village College

Dance is being provided for year 7 students and the steel band tuition continues. In November there was a successful production of City of Angels with a live jazz band

of students and adults and some great performances from students.

3. **Professional Arts Organisation Update**

Maps were given to all organisations with the boundaries of South Cambridgeshire and parish boundaries marked. It was noted that the Swavesey Village College patch now includes the villages of Fenstanton, Hilton and Conington. Also Cambourne is marked as Monksfield Park.

Wysing Arts

There are a number of staff changes. Jane Wilson is moving from Wysing to become Arts Development Manager for Arts Development in East Cambridgeshire (ADeC). Sarah James moved to Peterborough City Council as Family Learning Coordinator. Interviews for the new programme coordinator have not yet started. In the interim, contact Trystan Hawkins on 01954 718881.

The postponed Fire Sculpture event will now happen on 22nd March. Garden of Fire is a mix of pyrotechnics, sound and theatrical performance.

This term's workshops are almost fully booked. Wysing have extended the programme but are finding it difficult to keep up with the demand. There will be another programme of workshops available for schools this summer.

Cross Border Arts

Copies of Borderlines, the Arts and Disability Newsletter, were distributed.

CBA have a new website at www.crossborderarts.org.uk which has links to information about resources for sale and hire including lighting and a digital projector, Funky Flamingo and the new artists directory.

The next Funky Flamingo Club Night is on 12th February at the Junction. It is proving a popular event again with half the tickets already sold. The Funky Flamingo group have secured RALP (Regional Arts Lottery Programme) funding for three years to develop the club and eventually make it independent from CBA. The new coordinator is Tanya Peters and she is looking to get more people involved in the planning of the club.

The new online artist's directory is an information service with details of artists who work with community groups throughout Cambridgeshire. It's possible to search for an artist by name or art form. To be included in the directory, you can register online. It costs £10 for individual artists and £25 for companies.

The Arts and Disability Network for South Cambridgeshire (SCAD) now includes representatives from the city. So far there are 60 members of the network including representatives from organisations such as MENCAP. To join the membership, contact CBA on 01954 718181.

In March there will be a day seminar on Arts and Health and Elaine Burke is the Guest Speaker – for more information contact CBA.

There is a possibility of a 6 month course on Arts in Care Settings run by Theatre Resource, Essex in the summer.

In the summer there will be more information on the sub-regional agency that East England Arts are hoping to form to increase work across the county and have the ability to bring in more external funding.

Kettles Yard

Julia Tozer is the new Education Officer and is very keen to make contact with arts bases across the district. She is aware that in the past, people have taken part in activities at the gallery but activities have not always been taken into the district.

For more information about contemporary music workshops with Richard Burton, please contact Julia on 01223 352124.

Cambridge Film Consortium

The events at Sawston Village College have been very successful.

There was a screening at the Arts Picture House of Jordan Baseman's film, a

collaboration between Wysing Arts and Papworth Hospital, as part of National Science Week. Jordan Baseman was there to answer questions.

SCDC are supporting a film project with the Cottenham Out of Schools Unit. It began with a visit to the cinema and now they are working intensively with Sarah Gibson, filmmaker, and Michelle Kelly, composer, towards making their own film about drugs and criminal damage. The finished film will then be shown at the Arts Picturehouse.

Cambs Dance

Two teacher inset days have been scheduled for April and July giving teachers the opportunity to share experience and meet each other.

Positive Action, the boys dance company which acts as a flagship for Cambs Dance, was established in 1995. It is developing to include a long term group that will be based at Comberton.

George Piper Dances are performing at the Corn Exchange and workshops are available. Contact Paul on 01223 358888.

There will be another GCSE Dance Set Study day on 19th February and there are plans to run a similar session for A level.

A dance workshop programme for schools will be launched next month and links with sport are also being built.

Cambridge Arts Theatre

The new season is starting at the Playroom. It is a pro active programme designed from teacher input and reactions to the last season. Resource material is available for school groups, ticket prices are low and the range of plays is wide. For information about the current season at the Arts Theatre, the brochure has an information band along the bottom of each page.

The Arts Theatre and SCDC have put together a writing project for youth groups including youth clubs from Sawston and Milton and the Red Balloon in Cambridge. They will be working with writer Michael Burrell. He previously worked with a group from Wisbech who are also involved.

The annual Shell Connections Festival is happening again at the Arts Theatre from 6 – 11 May. Performances at the Playroom are free, at the theatre tickets cost £5 to see three plays. All the plays, which are written especially for young people by playwrights like Mark Ravenhill, David Farr and Philip Headley, will be available for all youth groups from July. Shows from previous years can be accessed on the Shell Connections website at www.internationalconnections.org.uk. Whittlesford based youth theatre, Dramawise, are performing The Ice Palace by Lucinda Coxon on Saturday 10th May.

English Touring Opera, a core partner of the Arts Theatre, are working on an integrated project in April/May with Sawston Village College and Green Hedges School based on Ariadne on Naxos.

A new core company for the Arts Theatre is Shared Experience who will be offering three workshops to South Cambridgeshire colleges exclusively, based on the life of Jean Rhys, the author of The Wild Sargasso Sea. The company specialise in physicalising themes and text and the workshops will be based at young people ages 15+ as the themes that will be explored, many from Jane Eyre and The Wild Sargasso Sea, are fairly adult.

Two masterclasses for teachers and senior dance students with Richard Alston Dance Company are soon to be set.

The discount on tickets for school groups may increase soon as attendance from schools has grown by 175% in recent years.

Arts in Cambs on Tour

Histon Primary School hosted a concert by Sheena Davis and coming up are performance by Motionhouse Dance Theatre (already sold out at Sawston) and The Old Rope String Band at Guilden Morden, Haslingfield and Toft.

[act] has been awarded RALP (Regional Arts Lottery Programme) funding for one

	<p>year and not the applied for three years. They have been asked to reconsider.</p> <p>The Junction/ CDC The 2003 Youth Dance Platform is happening in March with pieces from Comberton and Linton who are working with dancer Sonia Sabri. There will be a Club School in Melbourn in April, a band showcase event in Comberton in May/June and workshops in Swavesey this February. There will be a wide range of summer workshops available from drama and circus to graffiti and breakdance. These were offered last year as well. Contact Carrie with any new ideas on 01223 578000.</p>	
4.	<p><u>Arts Dual Use Update</u></p> <p>Copies of the draft Dual Use Strategy and the draft Capital Strategy were circulated. The Dual Use Strategy inclusive of comments from college head teachers will be presented to council Portfolio Holders on 7th February and then at Cabinet on 13th March.</p> <p>So far reactions to Arts Dual Use have been positive. Arts Dual Use aims to drum up local support for the arts which will in turn translate into support and development at a district level.</p> <p>It was suggested that more communication should happen with Parish Councils about their contribution to a dual use programme and there was some worry that Parish Council's may not want to make any contribution. Fen Edge Community Association was used as an example of good practice as all five parish councils contributed to the cost of the arts development worker feasibility study that was completed last year. Work has also started on Parish Arts Plans which will aim to give parishes an accessible toolkit for the use of arts within the community.</p>	<p>AOH</p> <p>SH</p>
5.	<p><u>A.O.B.</u></p> <p>Changes in Licensing There are worries about future changes to licensing conditions. Possible changes include – Churches will need a license for any activity which is not a religious service i.e. choir concerts A license will be needed for rehearsal space as well as performance space i.e. church halls A license will be needed for private entertainment i.e. a clown for a children's party, musicians at a wedding reception Currently information is not easy to get hold of and amendments are still being made by the government to the bill conditions. It was suggested that anyone with worries about the new licensing bill should look at the website http://www.publications.parliament.uk/pa/ld200203/ldbills/021/2003021.htm There is also an online petition at http://www.petitiononline.com/2inabar/petition.html It was suggested that anyone who wished to write a letter against this bill should address it to Anne Campbell MP, the most local Labour MP, and a sample letter was circulated.</p> <p>The List It was decided that each student from the village colleges should have a copy of The List and representatives from the colleges agreed to distribute them. Copies were available at the meeting – the only colleges not to have received enough for each student are Impington and Linton who were not able to attend the meeting.</p>	<p>ALL</p>

	<p>Hotstuff The final date for summer activities information for the annual Hotstuff brochure is 4th April.</p>	ALL
6.	<p><u>Date of the next meeting</u> The next AN10 meeting will be on 25th March at Bassingbourn Village College at 12noon. The agenda will include Hotstuff summer activities and a review of Arts Dual Use. If you have anything to add to the agenda please contact Steph on 01223 724142.</p> <p>Future dates are 22nd May and 25th September and thanks go to Melbourn Village College who have already invited AN10 to visit. Please put the dates in your diary.</p> <p><u>The meeting closed at 1.50pm</u></p>	

Minutes of Arts Network 10 Meeting

25th March 2003

Bassingbourn Village College, 12 noon – 2pm

Present

Stephanie Hogger	South Cambridgeshire District Council
Andy O'Hanlon	South Cambridgeshire District Council
Lorraine Chitson	Curwen Print Study Centre
Diana Cook	Comberton Village College
Janice Webster	Wysing Arts
Pat Piggott	Bassingbourn Village College
Kate Lawrance	Arts in Cambs on Tour
Paul Belbin	Melbourn Village College
Rhys Wilson	Bassingbourn Village College
Simon Gaid	Bassingbourn Village College
Gillian Perkins	Cambridge Music Festival/Sounds of Summer
Roberta Hamond	Cambridge Arts Theatre
Carrie Carruthers	Junction/CDC
David Crawford	Sawston Village College
Paul Russ	Cambsdance
Kathie Neal	Sounds Amazing/The Circle Link
Susie Biller	Kettles Yard
Paula Briggs	Access Art
April Martin	Cottenham/Swavesey patches
Trish Sheil	Cambridge Film Consortium

Apologies

Lorraine von Gehlen	Cross Border Arts
Gavin Clayton	Cross Border Arts

	AGENDA ITEM	ACTION
1.	<p><u>Welcomes</u> Four new members of AN10 were introduced. Lorraine Chitson is from the Curwen Print Study Centre based at Chilford Hall near Linton.</p>	

	<p>Paula Briggs founded the Cambridge Sculpture Workshop and now runs Access Art based in Impington.</p> <p>Janice Webster is the new Programme Coordinator at Wysing Arts.</p> <p>Kathie Neal works freelance and has links with Cambridge Instrumental Music Agency (CIMA) with their Sounds Amazing festival, Cambridge Music Festival as coordinator of The Open Sing, Bottisham Orchestral Workshop and The Circle Link, a group of 12 feeder schools in the Bottisham patch interested in furthering arts activities within their curriculum.</p> <p>Also at this meeting was the Head of Drama from Bassingbourn Village College, Simon Gaid. He was offering guided tours of the new drama studio that has just been completed. Bassingbourn were thanked for hosting the meeting.</p>	
2.	<p><u>Matters Arising from the minutes</u></p> <p>There were two corrections.</p> <p>The Music Fellow at Kettles Yard is Richard Baker not Richard Burton.</p> <p>Cambridge Film Consortium/Wysing Arts screening of the Jordan Baseman film, Under the Blood, at the Arts Picturehouse had not happened before the last meeting. The screening actually took place on Friday 14 March.</p> <p>Since the last meeting it has been decided that churches and church halls will continue to be exempt from licensing regulations. Information was sent out in the interim with more information on the changes in licensing.</p> <p>Helen Johnston is now the new Sports Project Officer at South Cambridgeshire District Council.</p> <p>It was suggested that the minutes should be reproduced as a newsletter as they represent the breadth of work happening across the district. If you have any comments on this please contact the arts office.</p>	ALL
3.	<p><u>Village College Round Up</u></p> <p>Bassingbourn Village College</p> <p>The new drama studio will be formally opened by Cllr Deborah Roberts, the Portfolio Holder for Community Development, on Monday 7th April. Students have been working with Access Art towards building digital teaching resources for young people.</p> <p>Year 11 students are performing a comedy show in the week beginning 31st March and Year 10 students are working towards a devised drama project in collaboration with Meldreth Manor, a school for young people with mental health difficulties.</p> <p>Melbourn Village College</p> <p>An architect has been appointed for alterations to the Music Block. The school aims to build a dance studio to link onto the new music rooms.</p> <p>Year 7 and 9 are busy with a large dance project in Year 7 led by Khirstinn Whyte from Shiftwork and Year 9s being involved in a large drama project involving the whole year.</p> <p>Sawston Village College</p> <p>Many events have been taking place fundraising for Sawston's Arts Appeal. Building work on the new arts block is going well. An architect has been appointed to look into the possibilities of changing the Youth</p>	

	<p>centre back into the original cinema. On 7/8 June the school is hosting an adult filmmaking course called Shoot It in collaboration with the Cambridge Film Consortium. A full programme of summer arts activities are also planned. Sawston were complimented for their performance at the West Road Concert Hall earlier this year.</p> <p>Cottenham Village College The school production of Gypsy was successful. Cottenham Theatre Workshop is producing Visiting Hour from 8 – 11 April.</p> <p>Swavesey Village College The school are doing a production based on the life of Sylvia Plath. Swavesey RADSOC is producing Curtain Call from 24 – 26 April.</p> <p>Over Community Centre The new manager of Over Community Centre is Ian Peek. He is receptive to building up the arts use of the centre although there have been difficulties recently with groups arriving to perform and needing to clear and sweep the stage as well as organise lighting. It has been suggested that the centre look into buying a backdrop that can be used by visiting groups.</p> <p>Comberton Village College The new performing arts space will be finished by the end of next term and will be launched with a school production of West Side Story. The school has Shared Experience workshops based on the performance After Mrs Rochester at the Arts Theatre. 50 students will be involved. This summer there will be a Fine Arts Summer School for adults at the college with workshops into different fine art techniques.</p> <p>Impington Village College Students from Impington have been performing as part of Cambsdance new works festivals across Cambridgeshire. Their piece also includes film work by Digital Disco who is based in Impington.</p>	
4.	<p><u>Professional Arts Organisations</u></p> <p>Access Art Paula Briggs and Sheila Ceccarelli trained as sculptors and then founded Cambridge Sculpture Workshop together before moving on to form Access Art, the aim of which is to make teaching resources available to a wider audience through the web. www.accessart.org.uk has digital resources for educators and learners to use. They are animated, visual modular resources and are used both regionally and nationally. Currently Access Art are running a two year project called Immerse Emerge that is being funded by Arts Council England, NESTA (National Endowment for Science, Technology and the Arts) and SCDC. It aims to build resources for 12 – 16 year olds looking at the concept of how they interact with space. Access Art are working with Bassingbourn Village College, Impington Village College and Parkside Community College in workshops to inform the creation of the resources. The young people then work on doing the digital creation themselves. The results will be available on the Access Art Website with an Immersive Learning Space for user feedback.</p> <p>Curwen Print Study Centre The centre is based at Chilford Hall next to the Curwen Studios, famous for their links with artists such as Barbara Hepworth and Henry Moore.</p>	

Stanley Jones who has run the studio since it opened in 1950 noticed that printmaking skills were dying out and had the idea of building a study centre to keep those skills alive. In the last two years the centre has grown into a skills base for artists of all ages. Workshops are run with young people at school from the age of five, artists of varying abilities use the centre and the centre prides itself on building programmes of work for any need. They have a strong link with Linton Village College, who send all their students to spend a day at the centre, and with all the feeder schools. This year they will be running summer schools for children.

Sounds Amazing

CIMA have organised this festival to encourage musicians to play together. Workshops are happening across Cambridgeshire and many are already fully booked. There are also concerts and recitals happening. This is a pilot festival with a view to creating a bi/tri annual event maybe with a closer link to the tri-annual Cambridge Music Festival. The project is county wide and free transport has been organised for rural communities to make the workshops and performances as accessible as possible.

The Circle Link

12 feeder primary schools linked to Bottisham Village College have come together as a network to ensure that creative arts projects are brought into the school curriculum. They have chosen to allocate Wednesday afternoon for project work and are looking to use that time for creative activities. Please contact Kathie Neal for more information on 01638 741475.

Arts in Cambs on Tour [act]

There has been the possibility of extending [act]'s work into Hertfordshire but this has been put on hold as [act] has currently only secured one year of RALP (Regional Arts Lottery Programme) funding. The season has now finished with the new one starting in the autumn. There is one performance left by Motionhouse Dance Theatre at Witchford Village College on 10th May. Compliments were made about the entertaining evening provided by The Old Rope String Band at Toft, Guilden Morden and Haslingfield in February.

Wysing Arts

There have been a number of staff changes recently. Janice Webster is the new Programme Coordinator, Sherry Dobbin is Administrator and Gary Wooley is the Site and Operations Director.

On the horizon there are large capital works happening at Wysing with a new studio, gallery space and administration office. Work has already started on the Wysing Cottage with artist Rebecca Cotton commissioned to produce the garden with the Wysing Gardeners.

Arts Council East have agreed the new development plan for Wysing which was named Best place to Enjoy the Arts in the East of England at last year's 6 of the Best awards.

Wysing have also been involved in commissioning artists for the public art work at Cambourne Business Park.

The website has a new address www.wysingarts.org

Wysing were praised for their organisation and the standard of last year's Fire Sculpture that was postponed until March 22nd. 600 cars were at the event. The event was run by Blissbody.

Junction/CDC

The bulldozers have moved in! Work has begun on the cinema/bowling complex to be built in front of the Junction. The Junction are waiting for the final approval on their building work from Arts Council England.

From 2 - 6 April there is a digital arts festival, Respond, taking place in venues across Cambridge with events, talks and demonstrations exploring the boundary between physical and virtual space.

The Junction are running a Club School in Melbourn as well as supporting the second Melbourn Music Festival on 4 – 6 July.

Milton Country Park is celebrating their 10th anniversary this year and the Junction are organising a music event there on the weekend of 26/27 July.

Cambsdance

On Monday 24th March, there was the Youth Dance Platform at The Junction with many new schools involved this year including Linton. A dance collective from seven different schools had worked together for three weeks with the Dance Development Worker and performed brilliantly.

Cambsdance is running a programme of Tops Dance courses (a Sport England Initiative) for primary schools. A pilot scheme has been successful with fifteen schools in Wisbech and a programme for South Cambs will be available in the autumn. Look at the website for more information.

Funding is available for a three-day dance development post for South Cambs and City. The post will be advertised soon.

High Spin is performing at The Junction on 23rd April.

Cambridge Arts Theatre

English Touring Opera are working with Sawston Village College and Green Hedges School creating a new work in a week based on Ariadne on Naxos.

On 6th May and launching this year's Shell Connections Youth Theatre Festival will be Connecting Voices, a performance of work created by young people from Milton Youth Club, Sawston Youth Club and the Red Balloon in Cambridge with writer Michael Burrell. CAT Youth Theatre will support the groups. With so much success this year, the project will run again and hopefully expand into other groups of young people.

The new brochure is out on 28th March. Performances to watch out for are A Midsummer Night's Dream, the Shell Connections Festival, Shared Experience's After Mrs Rochester (workshops with Comberton and Impington) and Jaleo (limited flamenco workshops also available).

Future plans include an outreach project based around Jackie Wilson's Double Act in October for 8 – 13 year olds. Richard Alston will be back in September/October and is offering a dance animateur to facilitate new groups. The Arts Theatre is also been nominated as one of the three organisations to be supported by AMB Businesses alongside the Theatre Royal, Bury St Edmunds and Trestle Theatre Company. AMB Businesses offer financial support for outreach work based around live performances and encourage match sponsorship from other local businesses.

Sounds of Summer 2003

This year's festival begins with Vivaldi's Four Seasons at Guilden Morden on 22nd May. There are seven concerts across South Cambs in Swavesey, Melbourn, Fulbourn, Histon, Elsworth and the final Folk Fandango at Linton. Education work accompanies the project.

Cambridge Music Festival

The festival consists of 70 events in 2 and a half weeks. The opening event on 8th November is The Open Sing with Sing Around – an opportunity to busk for free in Cambridge, Sing Out – the formal opening of the festival at the Guildhall and Sing In – for anyone to join in at the Emmanuel United Reformed Church, Trumpington Street.

	<p>Kettles Yard The new brochure will be available soon. The gallery is currently showing Apparition, a touring exhibition from Arnolfini. There are workshop available alongside exhibitions – contact Julia Tozer. Specifically there are free workshops available for The Joy of Toy on April 9/10 for Year 10 students. Young Kettles Yard is hoping to curate an exhibition of young people’s work in the autumn. The next Into Touch session is on April 7th and private views are held for teachers every Thursday after the opening of a new exhibition.</p> <p>Cambridge Film Consortium The Consortium is working with Kettles Yard on a pilot project with Richard Baker, writing music to accompany a screening from the East Anglian Film Archive. The Cambridge Film Festival is 10 – 20 July and there will be a screening of community made films as part of that. The consortium is experimenting with cross arts activities and ran a successful Asian dance performance in association with the film Monsoon Wedding. AN10 members were shown a video made by the XL group from Cottenham Village College. This is a group of young people who are at risk of offending and find mainstream education difficult. The Princes Trust support XL groups aiming to build self esteem, the ability to work as a team and a wide range of life skills. 17 young people worker for five days with Sarah Gibson, filmmaker, and Michelle Kelly, composer to create a seven-minute drugs awareness video. The film will now be shown to other groups and used as a means of educating their peer group.</p>	
5.	<p><u>Hotstuff – the summer activities brochure</u></p> <p>It was decided that schools should contact the professional arts organisations directly to book summer workshops. This year workshops are being offered by the Junction/CDC, Cambsdance and Wysing Arts. All information for this summer’s Hotstuff should reach Steph by Friday April 4th. There are guidelines set which would help with processing the information. Steph has emailed a copy of these to everyone.</p>	ALL
6.	<p><u>Date of the next meeting.</u></p> <p>The next meeting will be at Melbourn Village College on Tuesday 3rd June from 12 noon to 2pm. Please contact Steph if you have any items for the agenda.</p>	ALL
7.	<p><u>The meeting closed at 2pm</u></p>	

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

SUSTAINABILITY AND COMMUNITY PLANNING PORTFOLIO HOLDER MEETING

At a meeting held on Wednesday, 26th March 2003 at 10.00am

PRESENT:

Councillor JD Batchelor (in the Chair)	Portfolio Holder
Cameron Adams	Strategic Development Officer
Iain Green	EHO (Projects and Campaigns)
Nick Grimshaw	Conservation Manager
Maggie Jennings	Committee Administrator
Simon McIntosh	Ast Director of Housing & Community Services
Councillor DSK Spink	Leader of Council
Jane Thompson	Community Development Partnerships Manager

Apologies for absence were received from Jonathan Dixon, Paul Swift and Clare Roberts.

1. MINUTES

- 1.1 The Minutes of the meeting held on 27th February 2003 were approved.

2. MATTERS ARISING

- 2.1 Minute 4.2 (Village Mobile Warden Grants). SM reported that funds were available should additional schemes be formed and that a meeting would be arranged during the summer with Care Network and Age concern to discuss the existing schemes.
- 2.2 Minute 5.4 (Climate Change Consultation Exercise). It was noted that the consultation exercise that was due to be held on 28th March had been cancelled as the consultants (BMG) had not identified the required candidates.

3. LOCAL STRATEGIC PARTNERSHIPS UPDATE

Consultations

- 3.1 SM reported that two workshops for the voluntary sector had been arranged on the 15th April with 30 people anticipated to attend each session. Questions to be raised at the workshops were:
- Were the issues identified the correct ones?
 - How should the voluntary sector continue to be involved?
 - How should the voluntary sector representatives for the LSP board be elected/selected?
- 3.2 It was suggested that similar organisations be grouped together with one person becoming their representative, however it was found from experience that it could be difficult to persuade one group to speak on behalf of another. It was noted that there may be the need for an *ad hoc* panel to address individual issues.

Leaflet

- 3.3 It was noted that a leaflet containing the issues and challenges agreed by the shadow LSP would be included in the next issue of the South Cambs magazine.

Progress Report

- 3.4 SM would be presenting a report to Cabinet on 10th April stating progress to date, followed by a draft Community Strategy for adoption in the Autumn.

Officer Steering Group Workshop

- 3.5 The workshop would be held on 3rd April at Milton Country Park and would review priorities and issues and agree strategic objectives at the level of individuals/communities, villages and district-wide level in order to move forward from action plans to the Strategy.

Libraries

- 3.6 SM reported that there had been ongoing discussions with all six libraries. All were planning a community-run service except Waterbeach where the Parish Council were aiming to employ a librarian in the existing portakabin on the school site. There would however be an issue in the future when the portakabin was no longer viable as the County Council had indicated that they would not replace it, or any of the other temporary buildings.

Arbury Camps

- 3.7 SM reported that he had recently had a meeting with the consultants and a report had been received concerning the existing facilities in the area. It was noted that a meeting had been arranged with all key officers on 16th May to discuss priorities for inclusion in the S106 Agreement.

Oakington/Longstanton

- 3.8 SM informed the Portfolio Holder that he was involved in the initial discussions with the planners regarding the community aspects of the proposed development.

4. REPORT OF THE STRATEGIC DEVELOPMENT OFFICER

Installation of a Solar Hot Water (SHW) System at Milton Country Park

- 4.1 The contents of the report were noted. Replying to a question raised by the Portfolio Holder, CA informed the meeting that he was hoping to organise a further workshop in November if there was sufficient support. CA undertook to write a short report on feedback received in respect of the previous workshop.

Milton Country Park 10th Anniversary

- 4.2 In addition to the information provided in the agenda, it was noted that a 'Green' children's entertainer would be arranged to attend the anniversary celebrations.

South Cambs Website – Availability of Sustainability Information

- 4.3 The information provided in the agenda was noted.

European Climate Change Menu Programme (ECCMP)

- 4.4 The information provided in the agenda was noted.

Wind Turbine (additional item)

- 4.5 Wrenbridge had been contacted regarding the installation of a wind turbine adjacent to the Business Park. They had indicated that the installation should be in the Eco Park. CA to arrange a meeting with all interested parties

Climate Change Strategy (additional item)

- 4.6 A schedule containing the way forward would be presented to a future meeting of Cabinet and subsequently progressed through the Officer Support Group.

5. TOURISM UPDATE

- 5.1 The Portfolio Holder reported that the City Council had downgraded Tourism to a lower priority within their Budget and had subsequently withdrawn support to the satellite office at the Trumpington Park and Ride. South Cambs would be funding the post at the satellite office between July and September.

- 5.2 A letter had recently been forwarded by the Planning Director to the County Council requesting the provision of information signs on the M11 advertising the information centre at the Park and Ride at Trumpington.

6. ANY OTHER BUSINESS

Homes and Energy Conservation Act (HECA) Forum

- 6.1 CA reported that the forum would be held on 9th April at the Wood Green Animal Shelter at Godmanchester with Mary Archer as the key speaker.

Community Development Post

- 6.2 SM reported that he was in the process of preparing the job description for the new post. CA commented that he had been asked by the Chief Executive to liaise with both SM and JT regarding the inclusion of sustainability issues within this particular job description. SM confirmed that it would include involvement in the LSP and sustainability issues.

7. DATE OF NEXT MEETING

- 7.1 It was noted that the next meeting of the Sustainability and Community Planning Portfolio Holder would be held on:

Tuesday, 29th April 2003 at 10am in CR2

The meeting closed at 11.02 am

CABINET MEETING

At a meeting of the Cabinet held on
27th March 2003 at 10.00 a.m.

PRESENT:	Mrs DSK Spink	Leader and Conservation Portfolio Holder
	RT Summerfield	Deputy Leader and Finance and Resources Portfolio Holder
Councillors:	Dr DR Bard	Information and Customer Services Portfolio Holder
	CC Barker	Environmental Health Portfolio Holder
	JD Batchelor	Sustainability and Community Planning Portfolio Holder
	Mrs EM Heazell	Housing Portfolio Holder
	SJ Kime	Planning and Economic Development Portfolio Holder
	Mrs DP Roberts	Community Development Portfolio Holder

Councillors RF Bryant, G Elsbury, R Hall, Mrs JM Healey, Mrs J Hughes, SGM Kindersley and Dr JPR Orme were also in attendance, by invitation.

Apologies for absence were received from the Director of Housing and Community Services.

The Chief Executive reported that he and the Chairman of the Council had visited former Councillor Donald Allen, who was in poor condition in hospital following an apparent stroke. They hoped to return soon for a second visit. The Leader had sent a card on behalf of the Council.

Procedural Items

1. MINUTES

The Leader was authorised to sign the Minutes of the meeting held on 13th March 2003 as a correct record, subject to the following amendments:

Minutes and Matters Arising: Waste Management Scheme (item 1, third paragraph)
"...that each case could be considered by officers..."

Cambridge Sub-Regional Housing Strategy 2003-2006 (item 5, resolution b)
"...that representations be made for local authorities to be represented on the Regional Housing Board..."

Staff Award Scheme (item 11)
"...and commended her as the first recipient."

2. DECLARATIONS OF INTEREST

Councillors Dr DR Bard, JD Batchelor and Mrs DSK Spink expressed non-prejudicial interests in item 4, Arts Dual Use Strategy, as governors of Sawston, Linton and Gamlingay Village Colleges, respectively.

Presentation

3. DEVELOPMENT PROGRESS AT PAPWORTH EVERARD

Messrs Alan Carter (Director of Housing, The Papworth Trust), Hugh Duberly (Chairman of Trustees, The Papworth Trust) and John Willis (Director of the Varrier-Jones Foundation) gave a joint presentation on development progress at Papworth Everard and the future balance of housing within the village. The presenters spoke of the historical factors leading to a disproportionately higher percentage of social housing in Papworth Everard than other villages in the district and nationally and of the work of the Trust and Foundation in providing amenities for residents.

The two key issues raised were how new development could incorporate the prescribed amount of social housing while moving towards a more balanced community and whether an exemption from social housing requirements could be granted so money raised from developments could be reinvested in houses for the disabled in other South Cambridgeshire villages. The proposals aimed to redress the imbalance of housing within Papworth Everard and to allow residents of other villages the choice of remaining in their own community while still having access to the services of the Trust and Foundation.

The presenters expressed their hopes that drawing attention to these issues would lead to future discussions with the Council. The Housing Portfolio Holder felt that the Trust and Foundation now had an opportunity to produce proposals with regards to key worker and affordable housing but noted that any such proposals would need to be very innovative to persuade the Council to grant an exemption.

Cabinet thanked Messrs Carter, Duberly and Willis for their presentation.

Decisions made by Cabinet and reported for information

4. ARTS DUAL USE STRATEGY

The Community Development Portfolio Holder introduced the report, which was part of the on-going Arts Strategy, and stated that the Council was already a strong supporter of the arts. She noted the number of arts projects already undertaken by Village Colleges.

Ms June Cannie, Principal of Sawston Village College, spoke to Cabinet as a representative of the Head Teachers and Principals of all the Village Colleges which hoped to be included in the Dual Use Strategy. She referred to various arts groups and performances at Sawston Village College and the enjoyment that they brought to the participants and local community. Ms Cannie felt that the arts could play a major role in achieving the Corporate Objective to improve and develop the social fabric of the villages and noted the success of the similar Sports Dual Use Strategy.

An arts co-ordinator at each Village College would seek funding opportunities and partnerships with arts organisations, increase the diversity of arts events and work with community volunteers. The funding would be committed for the first year, with years two and three subject to budget availability. It was acknowledged that not all Village Colleges were prepared to begin the exercise and thus a pilot scheme would be operated for the first year, involving two Village Colleges and allowing both the flexibility to adapt the Strategy to suit their individual circumstances.

The Community Development Portfolio Holder noted the safety of Village Colleges as event venues, especially in the evenings, although the lack of evening access from smaller villages was highlighted as a potential concern. Sawston Village College

would consider this when preparing its business plan and Ms Cannie reported that the Village College already subsidised bus fare and minibuses for other school events and could introduce a similar scheme.

The sustainability of the programme would be reviewed at the end of the pilot year. Possible partnerships between Village Colleges could alleviate funding concerns, especially amongst smaller Village Colleges which may struggle to fund an arts co-ordinator post.

Cabinet **APPROVED** the Arts Dual Use Strategy Framework and thanked Ms Cannie for attending.

5. GRADINGS OF POSTS APPROVED IN THE BUDGET PROCESS

The Resources and Staffing Portfolio Holder presented the report and highlighted that the salary grades had to be approved before the recruitment process could begin. The five new posts had been identified in the budget process for the financial year 2003/04. One temporary post had been made permanent and two other temporary posts were extended by three years. The post of a new Community Development Officer had been approved in the new structure emerging from the PricewaterhouseCoopers review.

Cabinet **AGREED** the following gradings for the new posts:

	<u>Grading</u>
Licensing Officer	SO1/2 (scale points 29-34)
Procurement Officer	PO (scale points 38-40) (two year fixed term from 1 October 2003)
Compliance Officer	Scale 5/6 (scale points 22-28)
Benefit Assessor	Scale 1/4 (scale points 4-21)
Land & Property Gazetteer Officer	SO1 (scale points 29-31)
Information Management Officer	Made permanent at current grade
Community Project Officer	Continuation at current grading for a further 3 years
Sports Officer	Continuation at current grading for a further 3 years
Community Development Officer	PO (scale points 38-41)

6. GRANT SUPPORT TO THE FITZWILLIAM MUSEUM 2003/04

Cabinet, at its visit to the Fitzwilliam Museum on 28th February 2003, had been presented with an educational proposal to fund the production of "family packs". These packs of activities, games and materials relating to exhibits were felt to be a benefit to South Cambridgeshire residents visiting the Museum. The twenty packs, which would bear the SCDC logo, would be custom-made of durable materials and updated on occasion to reflect new exhibits. The initial design work was reflected in the cost of the first order, but future orders of packs or of replacement parts would be lower.

It was noted that the Community Development Portfolio Holder could have made this decision at a Portfolio Holder meeting but had brought the item to Cabinet as most members had been able to attend the visit to the Fitzwilliam Museum.

Cabinet **AGREED** to support the development of the 'Family Pack Project' with the Fitzwilliam Museum and approve funding support of up to £5,000 for 2003/04 from the Museum Grants budget.

7. BASIC CREDIT APPROVAL 2003/04

Cabinet, at its meeting on 30th January 2003, had agreed to transfer the Council's basic credit approval (BCA) of £1,138,000 to Cambridge City Council for the provision of social housing in Cambourne. The transfer had subsequently been turned down and Cambridgeshire County Council had also indicated it did not wish to receive the BCA. The Resources and Staffing Portfolio Holder presented a list of authorities requiring surplus credit approvals.

Cabinet discussed the loss of traditional work for residents of North Cornwall District Council, the only District Council on the list. Councillor Mrs EM Heazell recommended Liverpool City Council, which had also seen a decline in traditional industries, as the second choice.

Cabinet **AGREED**

- to transfer unconditionally the basic credit approval of £1,138,000 to North Cornwall District Council; and
- in the event of that authority no longer requiring a surplus BCA, to give the Finance and Resources Director delegated authority to transfer the BCA.

Information Items

8. FORWARD PROGRAMME FROM 1ST APRIL 2003

The following changes were made:

- Area Transport Plans for the Northern and Western Cambridge Corridors would be brought to Cabinet on 24th April;
- Performance Management Scheme would be brought to Cabinet in May;
- An additional item on Contracts would be brought to Cabinet in May or June; and
- Local Plan 2 would be brought to Council for adoption in late June 2003 unless further proposed modifications were required.

Cabinet **NOTED** the Forward Programme from 1st April 2003.

9. DIARY INSERTS

(additional item with permission of the Leader)

Members expressed disappointment at the delay in receiving diary inserts and asked that future diaries follow the calendar year. Councillor Dr DR Bard asked that updates in suitable format for electronic diaries be considered. The Committee Administrator agreed to contact the printers to ascertain the reasons for the delay.

Following the meeting it was learned that the diary inserts would be delivered to South Cambridgeshire Hall the week of 31st March.

10. SUPPORT TO FAMILIES OF WATERBEACH SOLDIERS

(additional item with permission of the Leader)

The Community Development Portfolio Holder had approached the Leader with a request that the Council show support for the families of local soldiers serving in the Gulf. Councillor Mrs DP Roberts had spoken to the wife of the Commanding Officer at Waterbeach and hoped to arrange an event at Milton Country Park in early June. There had already been a positive response from the families at Waterbeach and

they understood the event would be planned according to their wishes. There would not be any publicity unless requested by the families.

Many businesses had agreed to provide assistance and the Community Services Officers would co-ordinate catering, stewarding and entertainment. The Assistant Director of Housing and Community Services noted that the amount of work involved could necessitate the additional employment of a temporary event co-ordinator.

Members were very supportive of the event.

Standing Items

11. MATTERS REFERRED BY SCRUTINY COMMITTEE

None.

12. RE-LOCATION OF OFFICES TO CAMBOURNE

The building was progressing rapidly and some of the steel framework had been erected.

13. REVIEW OF THE COUNCIL BY CONSULTANTS

The Chief Executive reported that the job evaluations were nearly complete. He had met with the PricewaterhouseCoopers consultants to discuss options for translating the evaluations into salary bands. He explained how this protracted exercise had delayed the PricewaterhouseCoopers salary assessment of the top two tiers of the new organisation structure. This in turn was holding up implementation of the new structure although progress was being made with some of the 'building blocks' of the new structure where possible. The programme showed an implementation date of December 2003 although this could be completed much sooner if posts were filled internally.

14. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 5 of Part 1 of Schedule 12A of the Act.

Confidential Item

15. COTTENHAM – PROGRESS REPORT

Cabinet members had received various letters since the report was written, including one from the local member. The Chief Environmental Health Officer had spoken to the applicant the day before the Cabinet meeting and reported that the applicant had been unhappy with the schedule. The Chief Environmental Health Officer had told the applicant that he would be satisfied if the applicant returned with practical alternatives to the schedule which produced the desired results within the timeframe set. The applicant had confirmed verbally that a bathroom would be installed on the ground floor by the end of summer 2003, to the standards specified by the Council. An e-mail confirmation would be sent to the Chief Environmental Health Officer at the weekend.

Cabinet was informed that the applicant had sought clarification as to what would be seen as satisfactory progress within the original two years. Members stated that as a minimum the applicant must within the two year period plus three months install a bathroom, kitchen, adequate heating and make the property weatherproof, including the installation of glazing, all to the fitness standard, to be worthy of consideration of further extensions of time.

It was felt that a three-month extension could be granted as the situation with the contractors ceasing trading could not have been foreseen by the applicant nor by Cabinet when setting the initial schedule, although it would be made clear that action would be taken to recover the grant if the works detailed above were not completed by the end of the extension. The Chief Executive confirmed that a review of the grant thus far had established that the funds were spent appropriately.

Members queried the amount of time and money spent on six-monthly updates and inspections. Councillor Dr JPR Orme suggested that the applicant be asked to produce six-monthly reports for the Council and Cabinet felt that this was a reasonable request.

Cabinet, by five votes to two, with one abstention, **AGREED**

- (a) to an extension of time of three months to the timetable, giving a final completion date of September 2004, during which time the applicant must install a bathroom, kitchen, adequate heating and make the property weatherproof, including the installation of glazing, all to the fitness standard;
- (b) to discontinue the six-monthly interim inspections until the final inspection shortly before the September 2004 deadline;
- (c) to request that a six-monthly report be submitted by the applicant showing progress; and
- (d) to respond in writing to the applicant explaining the above decisions and the implications should he fail to make satisfactory progress in renovating the property within the timescales set.

The Leader agreed to respond in writing to the local member on behalf of Cabinet.

The meeting ended at 12.55

DECISIONS MADE BY PORTFOLIO HOLDERS

Decisions Made By Portfolio Holder For Planning and Economic Development

Subject	Decision	Reasons
Hertfordshire Structure Plan Alterations 2001-2016 Deposit Draft Version, February 2003	<p>Make the following representations to Hertfordshire County Council:</p> <p>Comment that there will be a need for a detailed review of the Green Belt around the settlements in order to accommodate the projected step increase in dwelling provision as part of the new RPG14.</p>	<p>Whilst the Deposit Draft Structure Plan is in accordance with Regional Planning Guidance 9 for the East of England Region (adopted in 2001), RPG14 is currently being prepared to cover the longer-term period to at least 2021.</p> <p>Technical work on drafting RPG14 includes studies in the potential growth areas, which are likely to see a step increase in dwelling provision, some of which falls within Hertfordshire. This is likely to require a review of the Green Belt to accommodate the additional housing in sustainable locations in/on the edge of existing settlements.</p>

Applicant	Decision	Reasons
Cambridge Co-operative Development Agency	To award an Economic Development Grant of £2,500	To support the work carried out by the Cambridge Co-operative Development Agency

Decisions Made By Portfolio Holder For Environmental Health

Subject	Decision	Reason
Footway Lighting Grants 2002/03 for lights at Willingham	To offer a footway lighting grant of £1,655.90 to Willingham Parish Council for the provision of seven lighting units to be adopted by this Council.	The units have been installed in compliance with the Council's adopted standards. The application satisfies the Council's policy and the grant can be accommodated within the remaining 2002/03 budget.

Decisions Made By Portfolio Holder For Conservation

Subject	Decision	Reason
Transportation of timber to Wysing Arts, Bourn	To meet the cost of transporting timber to Wysing Arts, following tree surgery work to the Veteran Oak at Shudy Camps, as recommended by the Conservation Advisory Group on the 27 th November 2002. The maximum cost will be £300 ; to be deducted from the Tree Surgery Grant budget.	To enable the timber to be sculpted into a feature to be displayed at the Council's offices at Cambourne.

Subject	Decision	Reason
Veteran Oak at Parkway Shudy Camps	To offer £600 towards the total cost of £943.13 for tree surgery works to the residents' association	The work will help re-address the significant storm damage that the tree has recently suffered, and help maintain a significant veteran oak that was deemed oldest "In Search of Oldest Tree in South Cambridgeshire" in 2000.

Decisions Made By Portfolio Holder For Resources and Staffing

Subject	Decision	Reason
Grade II Listed Lych Gate, War Memorial at Eltisley,	To offer £1,500 towards the proposed repairs.	The memorial has been identified as needing urgent repairs, suffering both physical damage to the stonework and weathering so that some of the lettering is becoming illegible. This is part of a partnership scheme for repairing Listed War Memorials nationwide and funding will also be received from English Heritage and the Friends of War Memorials.

Please note that by taking this decision the Portfolio Holder for Resources and Staffing was deputising for the Portfolio Holder for Conservation, as she is the local member for Eltisley.

Decisions Made By Portfolio Holder For Housing

Subject	Decision	Reason
Housing Management Transfer	Ref W/03/01 That a tenancy is transferred from husband to wife	Mr & Mrs L wish to live separately and Mr L will be re-housed will Mrs L will be awarded his sole tenancy.

GENERAL INFORMATION ITEMS

Call-in Arrangements

The Chairman of the Scrutiny Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Committee Manager must be notified of any call in by **5pm Wednesday 9th April 2003**. All decisions not called in by this date may be implemented on Thursday 10th April 2003.

Any member considering calling in a decision made by Cabinet is requested to contact the Committee Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny Committee Procedure Rules', paragraph 12.